

semester classes shall be liable to pay three months consolidated fees.

5. Students failing to join classes within 48 hours of KIS commencement of classes without adequate and justifiable reason shall be liable to lose their places at the school.

6. No fees, partial or full, will be refunded if students are withdrawn or required to leave KIS during a semester for any reason.

Fee changes

Notification of any fee changes will be given before 31 December of the preceding academic year.

Payment Information

Payments can be made by demand draft in INR, US\$, £ or € payable to Kodaikanal International School.

Transfer payment from India may be made directly to:

1. State Bank of India

Anna Salai, Kodaikanal 624 101

RTGS Code: SBIN 0000799 / Account # 011079319616

or ...

Hong Kong & Shanghai Banking Corp Ltd

Nagabrahma Towers, 76 Cathedral Road, Chennai 600 086

RTGS Code: HSBC 01 INDIA / Account # 041-034000-007

Swift transfers can be made from abroad to:

Indian Bank

Anna Salai, Kodaikanal 624 101, Tamil Nadu, India

Currency Value	USD
Receiver's Correspondent Bank	Standard Chartered Bank PLC, One Madison Ave, New York, NY 10010-3603, USA
Swift Code	SCBLUS33
Beneficiary Bank	Indian Bank, Overseas Branch Chennai
Swift Code	IDIBINBBMAS
Account No	3582021188001
Ultimate Beneficiary Name	Kodaikanal International School
Ultimate Beneficiary Account Number	463960779

- Please include your child's name and grade in all bank correspondence
- Copies of transfers to be sent to Finance Director by email to finance@kis.in or fax to (91) 4542 241 109 to identify the payment



KODAIKANAL INTERNATIONAL SCHOOL

Seven Roads Junction, PO Box 25,
Kodaikanal 624 101, Tamil Nadu, India
tel: (91) 4542 247 500
fax: (91) 4542 241 109
email: contact@kis.in
www.kis.in

KIS... over 100 years in global education

A non-profit, multicultural, Christian organization
registered # 181-6970 of 1996 under section 25 of the Companies Act 1956



KIS Fees

Security Deposit

Payable by demand draft upon acceptance of KIS admission offer. Refundable when students leave KIS, subject to school regulations regarding penalty and the adjustment of dues, if any. No interest will be paid on this deposit. KIS cannot hold places for students who have not paid security deposits or do not meet payment deadlines.

Security deposits will be retained by KIS for six weeks after student departure to clear all accounts.

Security deposits may not be used against final payment of fees or accounts.

Development Fee

For new students accepted and enrolled in all grades, KIS Development Fee of Rs 80,000 shall be payable prior to or at the time of enrollment.

Annual Fee

Annual Fee Schedule is charged for:

- Students whose financial provider is a citizen of India, Bangladesh, Bhutan, Nepal, Pakistan or Sri Lanka and is employed in the respective country earning in local currency. The Annual Fee is billed in Indian rupees

Special Service Fee

A Special Service Fee of US\$ 2,500 per year (or Rupee equivalent) is payable for students accepted and enrolled in Grades 11 and 12, payable at the beginning of each academic year.

Alumni Membership Fee

A fee of Rs 10,000 will be charged to cover alumni annual publications and postage, access to alumni directory and related expenses when students leave KIS.

Other Expenses

These will be charged extra and are not included in KIS Annual Fee:

- Where more costly classroom supplies are provided, additional fees will be charged. Presently these classes include Art, Home Economics, Industrial Arts and Photography
- Field Trips are part of KIS academic program and are planned as an integral part of the curriculum. Students are expected to participate in field trips for which parents will be charged travel and accommodation costs
- Parents will be charged for repairs or replacements to

school property or other equipment and lost textbooks by students found to be responsible

- Personal supplies, laundry (dhobi) costs, vouchers for purchasing items in the Gymkhana, student allowances for cash purchases etc

Annual Fee

Includes:

Tuition - Covers course fees and use of texts, library books, computers, science laboratory equipment and certain classroom supplies

Boarding - Dormitory accommodation

Food Services - All meals, morning coffee and afternoon tea

Activities - Admission to "All School" programs

Student Government - Class funds and Student Council for Grades 7-12

Advisor Events - Advisors hosting meals for advisees periodically throughout the academic year

Music Tuition Policy - All students are provided with instruction in one musical instrument of their choice free of charge

Facilities and Amenities - The use and maintenance of all KIS buildings, equipment etc.

Registration:	
Security Deposit (refundable)	Rs 30,000
Development Fee (one time)	Rs 80,000
Alumni Membership Fee (at departure)	Rs 10,000

Annual:	
All grades, Day scholar (lunch included)	Rs 3,79,000
All grades, boarder (consolidated)	Rs 4,89,000

Special Service:	
Annually applicable to students joining KIS in Grade 11 or 12	US\$ 2,500

Other Expenses: (approximate annual)	
Laundry (dhobi)	Rs 1,000-3,500
Allowance/pocket money	Rs 3,200-6,400
Personal/school supplies	Rs 3,000-10,000
Field trips (general)	Rs 1,500-5,000
September Field Trip (Grades 6-12)	Rs 3,000-10,000
Gymkhana/Snack Bar	Rs 0-4,000
Use of school music instruments	Rs 1,000

Second instrument/semester	Rs 3,600
Indian music (as per charges levied by teacher)	Will vary
Travel expenses	Will vary
Examination fees (IB, SAT, ACT, PSAT, SSAT (Grades 11-12) and RSM (all grades)	Will vary
Photocopy / postage / telephone / fax / medicines / etc	At cost

Payment of Fees

Fees for Semester 1 (July) and Semester 2 (January) are payable by the final day of the previous semester.

Students with accounts in arrears at the end of KIS academic year and who have not paid their fees for the next academic year or semester will not be allowed to return to KIS the following academic year or semester until accounts have been settled.

Penalties

- Late arrival or early departure** - Rs 1,500 per school day will be charged for students arriving late or departing early. This penalty also applies before and after school holidays or long weekends. Prior permission will be considered on an individual basis for possible adjustment of this penalty where reasonable.
- Leave during the school year** - As a boarding school, KIS assumes that students will be in classes and participating in school programs from beginning to end of semesters, barring serious illness or major emergencies - see Student Leave Policy in KIS Student Diary for details.
- New students** - After the acceptance of admission, even if the student does not actually take his/her place in the school, a penalty of 50% of the security deposit will be levied. No refund will be given as of the first day of school.

Withdrawal

- Parents are expected to inform KIS Admissions office in writing by 1 April or 1 October if they intend to withdraw any student without penalty for the next semester.
- Parents failing to inform KIS Admissions office in writing by the above-mentioned dates shall be liable to pay one month consolidated fee if notice is given after 1 April or 1 October but before the end of the current semester.
- Parents informing KIS Admissions office in writing during vacation time of student withdrawal with effect from the following semester shall be liable to pay two months consolidated fees.
- Parents informing KIS Admissions office in writing of student withdrawal from the first day of new